



MINEHEAD TOWN COUNCIL

Agenda

Members of the public are invited to attend the Finance and General Purposes Committee Meeting of Minehead Town Council to be held on
Tuesday 10th February 2026 at 7.30 pm at
The Town Council Offices, 3 Summerland Road, Minehead, TA24 5BP

There will be a 15-minute open forum at the beginning of the Meeting for residents of Minehead to speak on any matter related to the agenda.

1. To receive apologies for absence.
2. To receive disclosures of unregistered or other interests from councillors on matters to be considered at the Meeting.
3. To Approve and Sign Minutes of the [Finance and General Purposes Committee meeting on Tuesday 13th January 2026.](#)
4. Accounts
 - i. To approve the following payments over £500 (*See Councillor attachment*):
 - Payment of **£688.80** to Exmoor Skip Hire for 2 x skip exchanges at the Marshfield Road Compound.
 - ii. To recommend for approval the following payments over £1,500 (*See Councillor attachment*):
 - Payment of **£2,340 inc. VAT** to MTF Training for excavator training for 4 x amenities staff members (*Staff training needs discussed in February 2025's Finance and General Purposes Committee Minute Number 2025/15*)
 - Payment of **£3,645** to MS Tree Services for various tree works across Minehead Town Council sites (*Delegated authority for expenditure up to £7,000 granted to the Clerk at the December 2025 Full Council meeting, Minute 2025/218*)
 - iii. To receive payments made for January. (*See attachment*)
 - iv. To receive budget, income & expenditure reports for January. (*See attachment*)
 - v. To receive Income receipts for January. (*See attachment*)
 - vi. To receive bank reconciliations for January. (*See attachment*)
5. To receive information on Somerset Council's proposed county-wide Public Space Protection (Dog Control) Order and to consider a Minehead Town Council response. (*See councillor attachment*)

6. To review Minehead's Christmas light provision following the end of the previous contract and to consider developing a new tender for future Christmas lighting. *(See attachment)*
7. To discuss and consider the proposed fees and charges for 2026-27 financial year. *(See attachment)*
8. To authorise the inspection of 2 x Roof Mounted 'Roof safe' Horizontal Lifelines at Minehead Community Centre. *(See councillor attachment)*
9. To receive an update on the devolution and land registry processes and to consider operational arrangements for council-managed assets.
10. To consider granting delegated authority to the Clerk to authorise and settle invoices for skip exchanges associated with amenities operations, up to a value of £1,500 per invoice, charged to the appropriate budget.
11. Grants
 - i. To consider an application from Minehead Male Voice Choir for a grant of £500.
 - ii. To consider an application from Minehead and Exmoor Music Festival for a grant of £500.



Ben Parker
Town Clerk
5th February 2026